**กิจกรรมที่ 1 การวิเคราะห์คำอธิบายรายวิชา ที่ใช้ในการจัดทำเอกสารประกอบการสอน**

**วิธีการ**

1. จัดแบ่งกลุ่มคำอธิบายรายวิชาเพื่อจัดหมวดหมู่เนื้อหา และจำแนกเนื้อหาให้เป็น 6-10 กลุ่ม ที่มีสัดส่วนใกล้เคียงกัน และนำมาจัดทำเป็นเนื้อหาหลัก (บท)
2. นำเนื้อหาหลัก (บท) ตามข้อที่ 1 มาระบุเนื้อหารอง (หัวข้อย่อย) ของแต่ละบท โดยให้มีความสอดดคล้อง (consistency) และครอบคลุมเนื้อหาวิชาการ
3. ตรวจสอบว่า เนื้อหาหลัก (บท) และเนื้อหารอง (หัวข้อย่อย) นั้น ครบถ้วนตามประโยคในคำอธิบายรายวิชาที่ปรากฏใน มคอ.2

**คำอธิบายรายวิชา**

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**1. เนื้อหาหลัก (บท)**

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**2. เนื้อหารอง (หัวข้อย่อย)**

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**3. ตรวจสอบเนื้อหาหลักและเนื้อหารอง**

[ ] ครบถ้วนตามคำอธิบายรายวิชา